

Migration of Microsoft office 365

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About

Office 365 refers to different plans that include access to Office applications plus other productivity services that are enabled over the cloud. Office 365 includes plans for use at home and for business. There are lot of plan in office 365 where you can migrate your existing mail setup on cloud and also you can download latest version of office and skype for business.

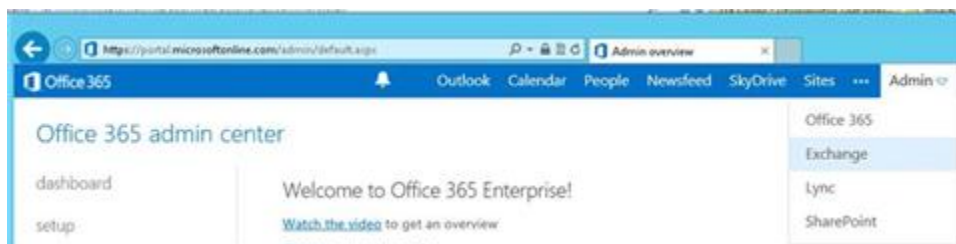
Office 365 business Features according plan:-

Features	Business	Business Essentials	Business Premium
Word, Excel, PowerPoint, Outlook, OneNote, Publisher	Yes	NO	Yes
Install Office desktop applications on up to 5 Windows PCs or Macs	Yes	NO	Yes
Access to core Office apps and documents from all major smartphones, Windows tablets and iPad	Yes	NO	Yes
Office Online - online versions of Word, Excel, PowerPoint and OneNote for collaborating on documents	Yes	Yes	Yes
OneDrive for Business – 1TB personal online document storage & access on PCs, smartphones and tablets	Yes	Yes	Yes
Email - 50 GB email, contacts, shared calendars (Exchange)	No	Yes	Yes
Online meetings - Web conferencing, IM, video, presence (Lync)	No	Yes	Yes
Sites - team collaboration & internal portals, public website (SharePoint)	No	Yes	Yes
Private social networking (Yammer)	No	Yes	Yes
24/7 phone support from Microsoft for critical issues	Yes	Yes	Yes

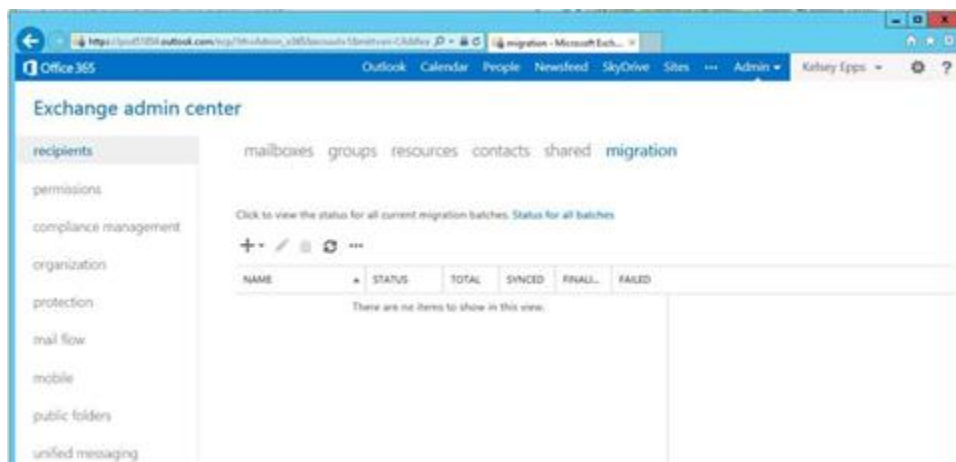
On-premises Active Directory synchronization for single sign on	Yes	Yes	Yes
99.9% financially-backed uptime guarantee	yes	yes	yes

Step of office 365 migration:-

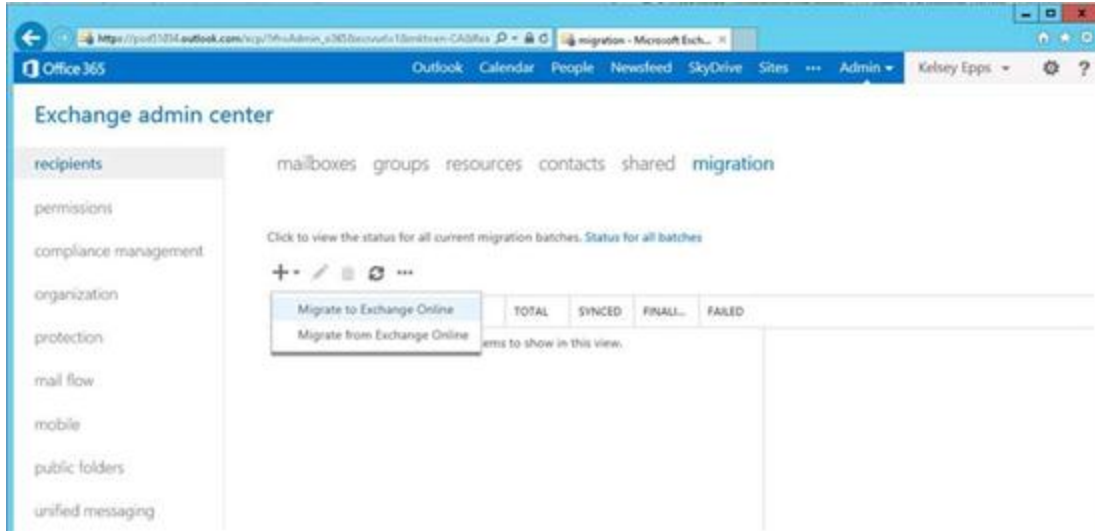
1. Open Explorer
2. open link (<https://login.microsoftonline.com>)
3. Create your panel
4. Add MX entries in domain
5. Open Exchange Admin Center



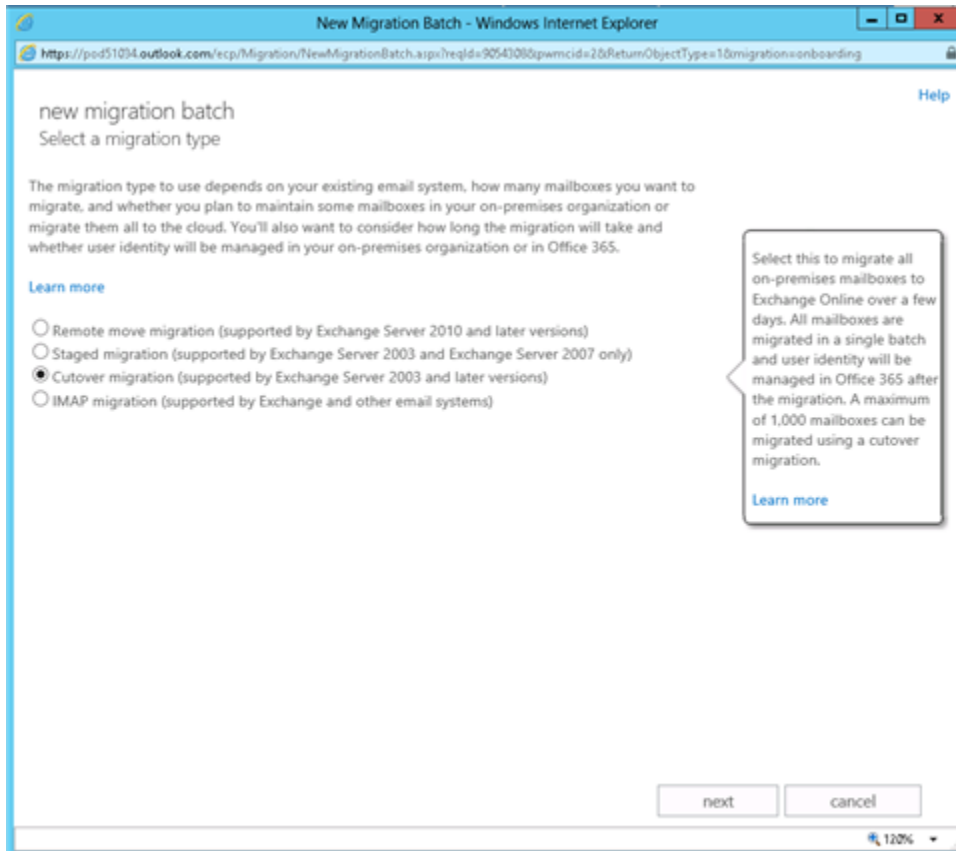
6. Click **Migration**



7. Click the + drop down menu and select **Migrate to Exchange Online**

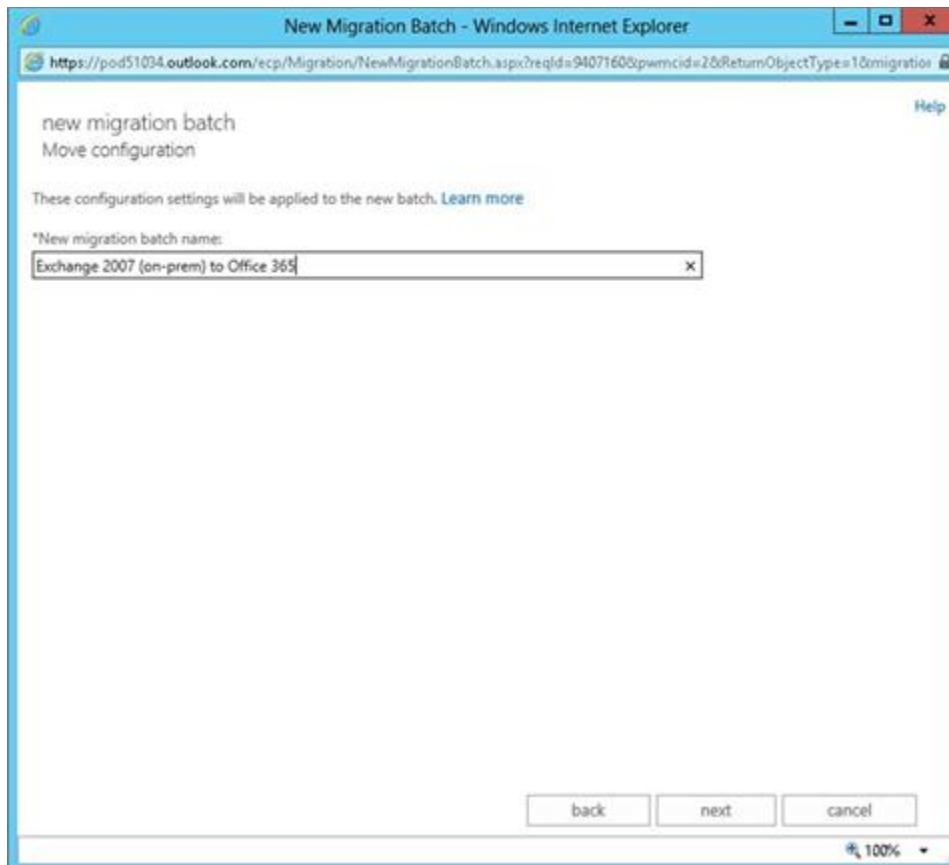


8. Select **cutover migration** (supported by Exchange Server 2003 and later versions).



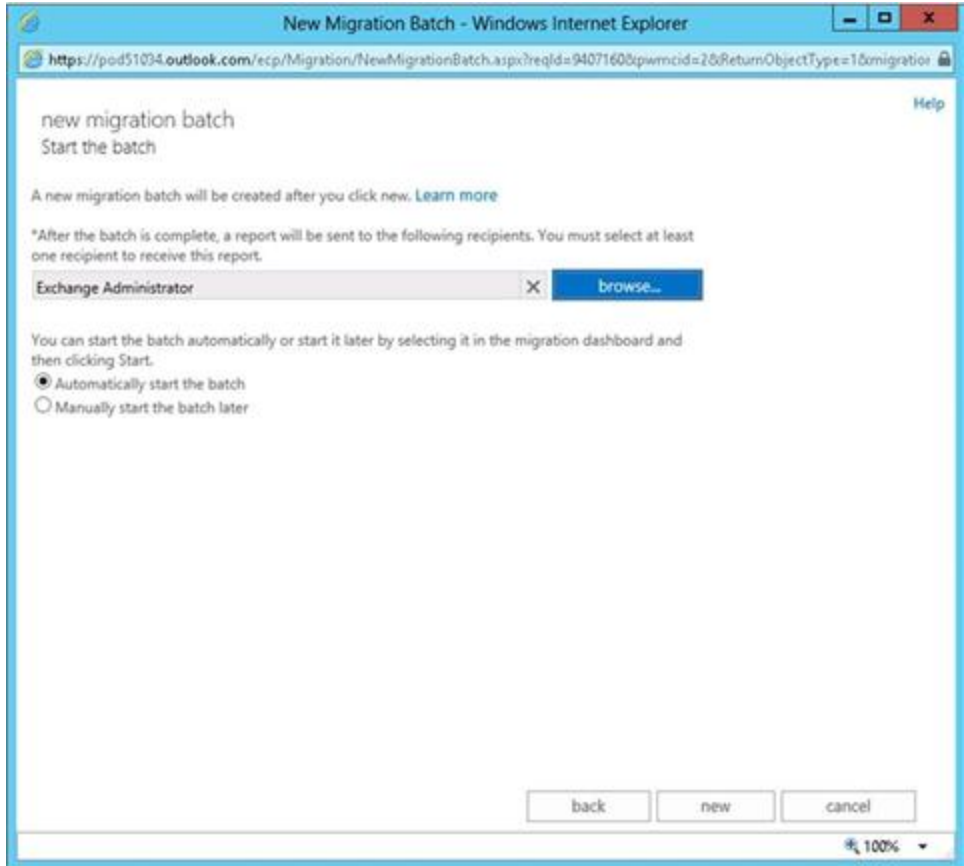
9. Click **Next**

10. Enter on-premises **account credentials**
11. Click **Next**
12. Enter a name for the **New Migration Batch**
13. Click **Next**

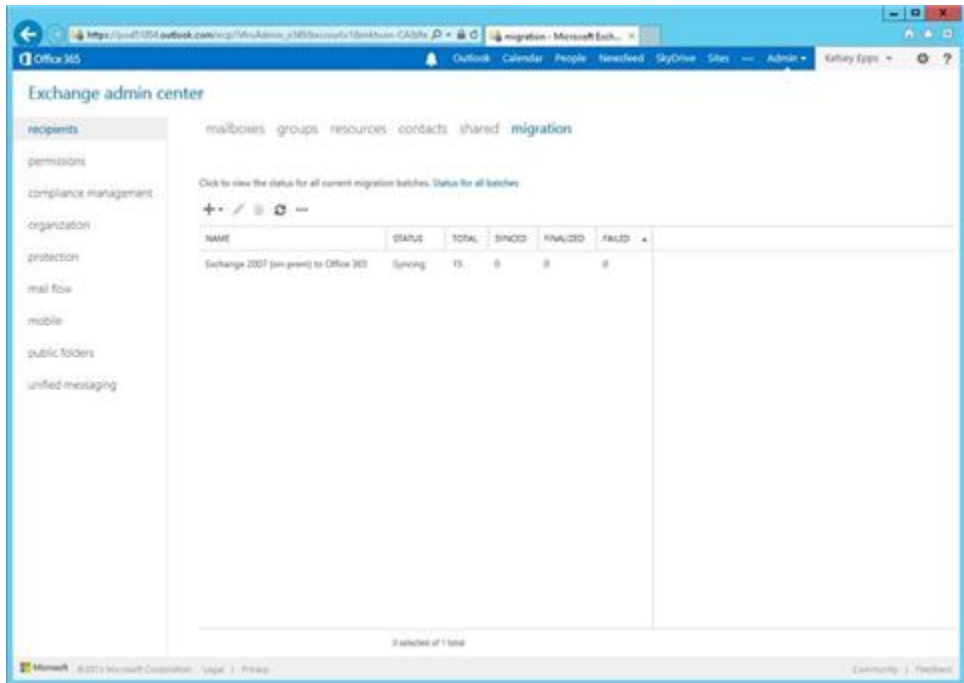


14. Select a user to get a report once the migration is completed. Multiple accounts can be selected. If you are ready to start the migration, then automatically start the batch. If you are not ready to start the migration, then select manually start the batch later.

15. Click **New**



16. The new migration batch is created and the status is set to syncing





Completion of the Migration:-

When all the accounts are provisioned and the sync from Exchange 2007 to Office 365 is completed, you will get a report emailed to you. Once you get the report, you can complete the migration process.

1. **Migrate Public Folders**
2. **Assign Office 365 licenses** to all the users
3. **Verify that all the DNS records** are updated and pointed towards Office 365 services
4. **Configure the desktops** to use Office 365 services
5. Once you are comfortable that all the email is migrated to Office 365 and the MX record DNS replication is completed